



FORWARD PLAN

10 February 2020 - 14 June 2020

Produced By:

**Democratic Services
City of York Council
West Offices
York
YO1 9GA
Tel No. 01904 551031**

EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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FORWARD PLAN ITEM

Meeting: Executive Member for Children, Young People and Education

Meeting Date: 11/02/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Admission arrangements for the 2021/22 School Year

Description: This report seeks the Executive Member's approval for the City of York Council co-ordinated schemes and admission policies for the 2021/22 school year. It also seeks approval of the proposed individual school published admission numbers (PANs) for the academic year beginning in September 2021. The report follows a period of consultation from October 2019 to December 2019.

This report has been deferred from the 14 January 2020 to extend the consultation to allow for an additional admissions consultation relating to Bishopthorpe Infant School to formally close on 17 January 2020.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Children, Young People and Education

Lead Director:

Corporate Director of Children, Education and Communities

Contact Details:

Mark Ellis, Rachelle White, School Admissions Manager

mark.ellis@york.gov.uk, rachelle.white@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Between 07/10/19 and 06/12/19. The statutory requirement is for a six week consultation. Headteachers and governing bodies of all schools in the City of York area, admissions authorities other than CYC (Voluntary Aided and Academy schools), neighbouring admissions authorities, dioceses of Church of England and Roman Catholic churches are consulted. Also any parent/carers of children in the area who respond to consultation documents.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/03/20

FORWARD PLAN ITEM

Meeting: Executive Member for Health and Adult Social Care

Meeting Date: 13/02/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Reprourement of primary care contraception services outcome

Description: Purpose of Report: At Executive on 26th September 2019, approval was given to go out to tender for primary care contraception services and to delegate the contract award to Director of Public Health. This is an update on the outcome of that process and confirmation of the contract award details.

Members will be asked to note the completion of the tender process, the contract award and the plans for contract mobilisation.

This item has been postponed by one day due to the meeting of the Executive Member for Health and Adult Social Care scheduled for the 12/02/2020 being postponed to 13/02/2020.

While we aim for all items to go on the plan 28 days in advance of the meeting, in this instance this was not possible as the item could not be published until the tender process was concluded on 16th January with contract award confirmation due to be communicated on 17th January. Successful completion of this process required confirmation before adding to the forward plan.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Health and Adult Social Care

Lead Director: Corporate Director of Health, Housing and Adult Social Care

Contact Details: Nick Sinclair

nick.sinclair@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: CYC; NHSCCG; NHS provider services; Primary Care; Primary Care Networks; Clinical Leads; Specialist service providers;

Process: A needs assessment process informed a joint commissioning approach between CYC and NHSVoYCCG which comprised a range of engagement events as part of a fully open procurement exercise

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

02/03/20

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/02/20

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Update of Housing Revenue Account Business Plan

Description: Purpose of Report: Updated HRA Business Plan which has been updated to reflect current priorities and the current financial requirements and investment of existing and new housing stock.

Members are asked to agree to the updated plan including the financial planning as set out in this document.

This item has been deferred to the meeting of the Executive on 13 February 2020 to coincide with the consideration of budget proposals.

Wards Affected: All Wards

Report Writer: Denis Southall **Deadline for Report:** 30/01/20
Lead Member: Executive Member for Housing & Safer Neighbourhoods
Lead Director: Corporate Director of Health, Housing and Adult Social Care
Contact Details: Paul Landais-Stamp, Housing Strategy Manager, Denis Southall

paul.landais-stamp@york.gov.uk, denis.southall@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: Draft to be considered by Housing and Community Safety Policy and Scrutiny reps.

Consultees - Housing tenant scrutiny panel - panel made up of tenants and leaseholders.

Consultees:

Background Documents: Update of Housing Revenue Account Business Plan

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/03/20

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/02/20

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Update of Housing Revenue Account Asset Management Strategy

Description: Purpose of Report: Set out the updated strategy to manage assets within the Housing Revenue account of current ambitions and the financial environment.

Wards Affected: Members are asked to agree to the updated strategy.
All Wards

Report Writer: Denis Southall **Deadline for Report:** 30/01/20
Lead Member: Executive Member for Housing & Safer Neighbourhoods
Lead Director: Corporate Director of Health, Housing and Adult Social Care
Contact Details: Mike Gilsenan, Head of Building Services, Paul Landais-Stamp, Housing Strategy Manager, Denis Southall

mike.gilsenan@york.gov.uk, paul.landais-stamp@york.gov.uk,
denis.southall@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process:

Consultees:

Background Documents: Update of Housing Revenue Account Asset Management Strategy

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/03/20

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/02/20

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q3 19-20 Finance and Performance Monitor

Description: Purpose of Report: To provide overview of the councils overall finance and performance position at the end of Q3.

Wards Affected: Members will be asked to note and approve.
All Wards

Report Writer: Ian Cunningham **Deadline for Report:** 03/02/20

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Ian Cunningham, Debbie Mitchell

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Q3 19-20 Finance and Performance Monitor

Call-In

If this item is called-in, it will be considered by the 02/03/20
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/02/20

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Capital and Investment Strategy

Description: Purpose of Report: To set out a framework for all aspects of the council's capital and investment expenditure including prioritisation, planning, funding and monitoring.

Members will be asked to recommend the strategy to Full Council.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 03/02/20

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Capital and Investment Strategy

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/03/20

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/02/20

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury Management Strategy Statement and Prudential Indicators

Description: Purpose of Report: To set out the treasury management strategy, including the annual investment strategy and the minimum revenue provision policy statement and prudential indicators.

Members will be asked to recommend the strategy to Full Council.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 03/02/20

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Treasury Management Strategy Statement and Prudential Indicators

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/03/20

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/02/20

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Financial Strategy 2020/21

Description: Purpose of Report: To present the Financial Strategy, including detailed revenue budget proposals to the Executive.

Members will be asked to recommend the proposals to Full Council.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 03/02/20

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a

key decision e.g. the
award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: Financial Strategy 2020/21

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/03/20

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/02/20

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Capital Programme Monitor 3

Description: Purpose of Report: To provide members with an update on the capital programme.

Members will be asked to note the issues, and recommend to Full Council any changes as appropriate.

Wards Affected: All Wards

Report Writer: Emma Audrain **Deadline for Report:** 03/02/20

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a

key decision e.g. the
award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: Capital Programme Monitor 3

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/03/20

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/02/20

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Capital Programme 2020/21 to 2024/25

Description: Purpose of Report: To present the capital programme, including detailed scheme proposals.

Members will be asked to recommend the proposals to Full Council

Wards Affected: All Wards

Report Writer: Emma Audrain **Deadline for Report:** 03/02/20

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a

key decision e.g. the
award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: Capital Programme 2020/21 to 2024/25

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/03/20

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/02/20

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Schools capital maintenance programme 2020/21

Description: Purpose of Report: To ask the Executive to approve expenditure of the capital maintenance programme for 2020/21.

This item has been deferred to the 13 February 2020 Executive, to enable Members to consider it alongside other Budget proposals.

This report has now been withdrawn as it will now be incorporated into the Capital Programme Monitor 3 report going to the Executive at the same meeting (13 February 2020).

Wards Affected: All Wards

Report Writer: Alison Kelly, Claire McCormick **Deadline for Report:** 03/02/20

Lead Member: Executive Member for Children, Young People and Education

Lead Director: Corporate Director of Children, Education and Communities

Contact Details: Mark Ellis

mark.ellis@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the

savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: Schools capital maintenance programme 2020/21

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/03/20

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/02/20

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: City Centre Access – Phase 1 Proposals – Budget Update

Description: Purpose of Report: To report back to the Executive on recommendation (j) of the August Executive – “To bring back to Executive the cost of the installation, operation and maintenance of the permanent measures.”

An update will also be provided on the permanent measures on Parliament St and at York racecourse (Recommendations (f) and (i)).

Executive are asked to review and approve the budget for the Phase 1 permanent measures to include the future revenue budget for annual maintenance costs and monitoring / operation of the measures.

Item has been deferred to the 21 January 2020 Executive meeting as the 12 December 2019 meeting, has been cancelled due to clash with general election.

Item has been deferred to the 13 February Executive meeting due to the completion of the tender process.

Wards Affected: All Wards

Report Writer: Catherine Higgins **Deadline for Report:** 03/02/20

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Catherine Higgins, Engineer (Transport Projects) Sustainable Transport Service

catherine.higgins@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant

if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: City Centre Access – Phase 1 Proposals – Budget Update

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/03/20

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/02/20

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: York Outer Ring Road Improvements

Description: Purpose of Report: At the CYC Executive Meeting on 26 September 2019, approval was given in principle to pursue a Compulsory Purchase Order (CPO) to acquire the land required to upgrade and improve the junction of the A1237 and Monks Cross Link.

The work to draft the necessary documents has now been completed and Officers are seeking endorsement from Executive to submit the CPO to the Secretary of State.

This report will comprise a CPO Plan and Statement of Reasons document as appendices.

The Executive are asked to note the completion of the relevant A1237/Monks Cross CPO documents and give their endorsement for the proposed Order to be submitted to the Secretary of State for Transport.

This report has been deferred from the 21 January 2020 Executive meeting to consider the opportunities for integration of ORR dualling and roundabout schemes following the recent government announcement.

This items title has been amended from 'York Outer Ring Road Improvements – A1237/Monks Cross Junction Compulsory Purchase Order (CPO)' due to the item now encompassing all elements of the York Outer Ring Road Improvements.

Wards Affected: Huntington & New Earswick Ward

Report Writer: Gary Frost **Deadline for Report:** 03/02/20

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Gary Frost, Major Transport Project Manager

gary.frost@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are

significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: For future and past engagement processes, all members of the public, stakeholders, residents and road users.

Process: Public engagement on the proposed layout took place in Summer 2018. The Executive Member for Transport approved an updated layout taking account of the consultation responses at a Decision Session on 13th September 2018. Negotiations are proceeding with the affected landowners.

Consultees:

Background Documents: York Outer Ring Road Improvements – A1237/Monks Cross Junction Compulsory Purchase Order (CPO)

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/03/20

FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 14/02/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Proposal to offer a conditional 2 year lease extension to Spark:York for 17-21 Piccadilly

Description: Purpose of Report: To set out a proposal to extend the existing short term lease of 17-21 Piccadilly to Spark:York for a further 2 years until the site is ready for redevelopment as part of the Castle Gateway regeneration.

The lease will be conditional upon compliance with the existing planning permission and also to the agreement of an extended planning permission by the Local Planning Authority.

The proposed lease extension will maintain the benefits of the existing lease to create footfall and economic vibrancy within the Castle Gateway area and continue to provide start up business development space for SMEs in the city centre until the site is ready for redevelopment.

The Executive Member will be asked to approve the conditional 2 year extension of the Spark:York lease.

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Finance and Performance

Lead Director:

Corporate Director of Economy and Place

Contact Details:

Tracey Carter, Assistant Director-Regeneration and Asset Management

tracey.carter@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author.

Process: All relevant members and officers will be consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

02/03/20

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 20/02/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of Objections received to proposed Residents
Priority Parking Scheme on Fulford Cross

Description: Purpose of Report: To consider the objections received
and decide the way forward.

The Executive Member will be asked to make a decision
based on the options presented.

Wards Affected: Fishergate Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Sue Gill

sue.gill@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

02/03/20

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 20/02/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Piccadilly– Objections to Proposed Traffic Regulation Order Changes

Description: Purpose of Report: To consider the representations made during the formal Traffic Regulation Order consultation process.

The Executive Member is asked to implement the proposed restrictions as advertised.

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/03/20

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 20/02/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Longfield Terrace – Objection to Proposed Traffic Regulation Order

Description: Purpose of Report: To consider the representations made during the formal Traffic Regulation Order consultation process.

The Executive Member is asked to implement the proposed restrictions as advertised.

Wards Affected: Clifton Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/03/20

FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 09/03/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Citizen's Advice York Service Level Agreement Renewal

Description: Purpose of Report: To present a refreshed service level agreement (SLA) with York CAY. Previous SLAs were approved for a 3 year period apart from the last two which had a term of one year each. The first to allow the CAY to construct its longer term business plans and the second to reflect the last year of the previous political administration (in order to allow the next administration to plan for a longer term CAY funding commitment).

The Executive Member is asked to agree to a new SLA will seek to fix an agreement for 3 or 4 years, in order to maintain sustainable delivery of core services.

The Joint Executive Members will be asked to agree the SLA, any associated funding changes and the proposed length of the agreement.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Finance and Performance, Executive Member for Housing & Safer Neighbourhoods

Lead Director:

Corporate Director of Customer and Corporate Services

Contact Details:

Pauline Stuchfield, Assistant Director - Customer Services and Digital

pauline.stuchfield@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Discussion has and will take place with Citizens' Advice Bureau

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/03/20



FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 09/03/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Business Rates – Retail Discount scheme amendment and Pub Relief 2020/21

Description: Purpose of Report: To present the Business Rates – Retail Discount scheme amendment and Pub Relief 2020/21.

The Executive Member will be asked to approve the updated CYC policy and accept the central government funding to award the discount/relief for the 2020/21 financial year.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: David Walker

david.walker@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/03/20

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure and Communities

Meeting Date: 16/03/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Learning Services Self-Assessment

Description: Propose of Report: To set out York Learning Services' self-assessment summary. It will identify key considerations in shaping York Learning Services' strategic plan for the academic year 2020/21.

The Executive Member will be asked to approve the self-assessment and to comment on issues that will shape the new plan for the next academic year.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure and Communities

Lead Director:

Corporate Director of Children, Education and Communities

Contact Details:

Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/03/20

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure and Communities

Meeting Date: 16/03/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Theatre Royal Funding

Description: Purpose of Report: To set out the key terms for the proposed York Theatre Royal capital funding allocated within the 2020/21 budget.

The Executive Member will be asked to approve the key terms.

This item will be considered at the 16 March 2020 Decision Session Culture, Leisure and Communities, not the 17 March 2020 Decision Session Children, Young People and Education as advertised when first published 10 February 2020 (change made 11 February 2020).

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure and Communities

Lead Director:

Corporate Director of Children, Education and Communities

Contact Details:

Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: York Theatre Royal Funding

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/03/20

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 19/03/20

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Response to the council motion on Empty Homes (July 2019)

Description: Purpose of Report: To inform the Executive of the following Council motion:

"Given that York has experienced a recent spike in the number of homes left empty for six months or more, that Council Officers produce a report for consideration by the Executive to examine the potential options available to the Council to further reduce the number of empty homes in the city"

The Executive will be formally asked to respond to this motion.

Wards Affected: All Wards

Report Writer: Ruth Abbott **Deadline for Report:** 09/03/20
Lead Member: Executive Member for Housing & Safer Neighbourhoods
Lead Director: Corporate Director of Health, Housing and Adult Social Care
Contact Details: Ruth Abbott

ruth.abbott@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: To work with Council Tax colleagues to fully understand the reasons behind the spike. To carry out an audit of Empty Properties and where practicable contact the owners to inform the Council as the reason why the properties have been left empty.
Consultees: Council Tax colleagues and empty property owners.

Consultees:

Background Documents: Response to the council motion on Empty Homes (July 2019)

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/05/20

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 19/03/20

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Protecting Live Music Venues and Nightclubs

Description: Purpose of Report: To responds to the motion agreed at Council on 31 October calling on the Executive to take a number of actions in respect of live music venues in the city.

The Executive will be asked to agree to actions in response to the motion that are within its powers.

This item has been delayed until March as after initial consultation with the York Music Venues it was suggested that more time was allowed for detailed discussion on the issues involved.

Wards Affected: All Wards

Report Writer: Charlie Croft **Deadline for Report:** 16/03/20
Lead Member: Executive Member for Culture, Leisure and Communities
Lead Director: Corporate Director of Children, Education and Communities
Contact Details: Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Protecting Live Music Venues and Nightclubs

Call-In

If this item is called-in, it will be considered by the 30/03/20
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 19/03/20

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: EV Charging Strategy

Description: Purpose of report: To formalise an electric vehicle charging strategy for City of York Council's public charging network. The strategy will guide future development of the network which is anticipated to expand rapidly over the coming years in order to both meet the likely demand for EV charging and to support an accelerated uptake of EV's in York.

The Executive will be asked to approve the EV Charging Strategy.

This report is deferred from the 21 January Executive meeting to enable further detailed analysis of options taking into consideration the recent budget proposals.

Wards Affected: All Wards

Report Writer: Andrew Leadbetter **Deadline for Report:** 05/03/20
Lead Member: Executive Member for Environment and Climate Change,
Executive Member for Transport

Lead Director: Corporate Director of Economy and Place
Contact Details: Andrew Leadbetter, Travel Planning Officer

andrew.leadbetter@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: All relevant officers have been consulted.

Consultees:

Background Documents: EV Charging Strategy

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 30/03/20

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 19/03/20

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: City of York Council Fleet Strategy

Description: Purpose of report: To consider a fleet replacement strategy which will include the next generation of waste vehicles for the city.

The Executive will be asked to approve the Fleet Replacement Strategy.

This report has been deferred from the 21 January 2020 Executive meeting to enable further detailed analysis of options taking into consideration the recent budget proposals

Wards Affected: All Wards

Report Writer: Bill Manby **Deadline for Report:** 09/03/20

Lead Member: Executive Member for Environment and Climate Change,
Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: James Gilchrist, Assistant Direct of Transport, Highways & Environment, Bill Manby, Commercial & Business Delivery Manager

james.gilchrist@york.gov.uk, bill.manby@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not

constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: City of York Council Fleet Strategy

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 30/03/20

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 19/03/20

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Proposals to enable the provision of Older Person's Accommodation on Lowfield Green

Description: Purpose of Report: to consider how the site for Older People's Accommodation on Lowfield Green can be developed to best meet the needs of our older residents and the local community, following the results of a consultation with older residents about their accommodation preferences and discussions with developers regarding a care home for the Lowfield Green site.

The executive will be asked to agree to procure an extra care developer and operator to develop a mixed tenure extra care development on the site previously identified for a care home.

Wards Affected: Westfield Ward

Report Writer: Vicky Japes
Lead Member: Executive Member for Health and Adult Social Care, Executive Member for Housing & Safer Neighbourhoods
Lead Director: Corporate Director of Health, Housing and Adult Social Care
Contact Details: Vicky Japes

Deadline for Report: 09/03/20

vicky.japes@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required
Reason Key:

Making Representations:

Process: Consultation process:
The recommendations within this paper will be informed by the recent older person's accommodation survey.
A soft market testing exercise is being carried out with developers and accommodation and care providers.
Consultees:
Consultees include individual residents, housing associations, older person's advocacy groups and care providers.

Any other relevant information:
Previous reports gave approval to procure a care home developer. A procurement exercise was launched, but no viable proposals were received. Housing development is now underway on the Lowfield green site and it is important that the site allocated for older people's accommodation does not sit unused while properties are being completed, sold and a new

community is being created.

Consultees:

Background Documents: Proposals to enable the provision of Older Person's
Accommodation on Lowfield Green

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 30/03/20

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 19/03/20

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: NSLC Commercial proposals

Description: Purpose of Report: To present commercial options in relation to the New Stadium and Leisure Complex at Monks Cross.

The Executive will be asked to review the 2 options within the report and recommendations as provided.

This item has been postponed to the 19 March 2020 meeting to enable a more detailed report to be prepared.

Wards Affected: All Wards

Report Writer: Paul Forrest

Deadline for Report: 09/03/20

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Paul Forrest

paul.forrest@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a

decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: NSLC Commercial proposals

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/03/20

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 19/03/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of representations received to the advertised Residents Priority Parking scheme for Clifton Dale and Clifton Green

Description: Purpose of Report: To consider the representations received to the proposed new Residents Parking Scheme to include Clifton Dale and Clifton Green then make a decision on the way forward from the options given.

The Executive Member will be asked to overturn the objections received and implement the scheme as advertised to be known as R65 Clifton Dale.

Wards Affected: Clifton Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Annemarie Howarth

annemarie.howarth@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Residents and Ward Councillors.

Process: Consultation documents hand delivered to all properties included within the proposed scheme. Report approved to advertise a new scheme after the majority of residents were in favour of the proposal. Restrictions legally advertised on street, in The Press and delivered to residents.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/03/20

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 19/03/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Economy & Place Capital Programme – 2020/21 Budget Report

Description: Purpose of Report: To set out the proposed 2020/21 programme of works to be delivered through the Economy & Place Transport Capital Programme budget.

the Executive Member will be asked to approve the proposed programme of schemes to be delivered in 2020/21.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Not Applicable.

Process: All relevant officers and members.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/03/20

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 19/03/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of an objection received to the advertised Traffic Regulation order for Double yellow lines on Gray Street

Description: Purpose of report: To consider the objection received to a recent advertised Traffic Regulation Order to convert an existing section of Single Yellow line into Double Yellow lines due to an obstruction being caused to the footway on an evening, then make a decision on the way forward from the options given.

The Executive Member is asked to overturn the objection received and implement the restriction as advertised.

Wards Affected: Micklegate Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport

Lead Director:

Corporate Director of Economy and Place

Contact Details:

Annemarie Howarth

annemarie.howarth@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Proposed amendment to the Traffic Regulation order was legally advertised on street, in The Press and delivered to adjacent residents.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/03/20

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 26/03/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Energy Efficiency Accelerator Project

Description: Purpose of Report: To seek approval to establish a pilot project to demonstrate retrofit designs that can be used to maximise energy efficiency performance of our social housing stock.

Wards Affected: The Executive Member is asked to approve the proposal.
All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing & Safer Neighbourhoods

Lead Director:

Corporate Director of Health, Housing and Adult Social Care

Contact Details:

Mike Gilsenan, Head of Building Services

mike.gilsenan@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Taken to SMT in January 2020

Take to Tenant Scrutiny Panel in February 2020

Consultees - Housing and Community Safety Senior Management Team (SMT)

Tenant Scrutiny Panel

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/03/20

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 30/04/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Garden Assistance for CYC Tenants

Description: Purpose of Report: To outline the details of our approach for alternatives to the Garden Assistance Scheme that ended in 2019 including interim measures and longer term community strength based approach.

The Executive Member is asked to agree to the policy and principles of the proposals.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing & Safer Neighbourhoods

Lead Director:

Corporate Director of Health, Housing and Adult Social Care

Contact Details:

Peter Holt, Housing Assistant Team Leader

peter.holt@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultation, policy development and discussion sessions.
Consultees: staff, Cllrs, people living in council homes and leaseholders.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

04/05/20

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 14/05/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Communal Areas Policy (Housing Owned Land)

Description: Purpose of Report: To set out our approach and ambitions for Housing owned communal areas (land) including principles of our approach and management, contribution to zero carbon target, increasing biodiversity and improving the lives of people using this land.

The Executive Member is asked to agree to the policy and principles, including charging policy, permission to use land and budgetary implications (neutral).

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing & Safer Neighbourhoods

Lead Director:

Corporate Director of Health, Housing and Adult Social Care

Contact Details:

Ruth Abbott

ruth.abbott@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Targeted consultation, discussion of draft policy and process.
Consultees: staff, cllrs, people living in council homes and leaseholders

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

01/06/20

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure and Communities

Meeting Date: 24/08/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Learning Services Strategic Plan 2020/21

Description: Purpose of Report: To set out York Learning Services' strategic plan for the academic year 2020/21.

The Executive Member will be asked to approve the plan.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Culture, Leisure and Communities

Lead Director: Corporate Director of Children, Education and Communities

Contact Details: Angela Padfield, Interim Head of York Learning

angela.padfield@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

01/09/20